



Republic of the Philippines
Department of Education
REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

28 January 2026

DIVISION MEMORANDUM
No. 059 s. 2026

DISSEMINATION OF THE 2026 DIVISION CALENDAR OF ACTIVITIES

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Private and Public Elementary and Secondary Schools
Heads, Unit/Section
All Others Concerned

1. Keeping track of important events, meetings and activities within the division and the schools, the City Schools Division of the City of Tayabas hereby releases the **2026 Division Calendar of Activities**. This calendar will serve as a guide in providing information within the division and schools.


2. The calendar aims to provide the division office, schools, and stakeholders with a clear guidance on the implementation, planning and coordination to avoid conflicts of schedules. Updates arising from Program Implementation Reviews (PIR), critical considerations, and other external factors will be reflected in real time to ensure responsiveness and relevance.

3. To calendar an activity, first identify the activity and determine its purpose, date, and time while checking for possible schedule conflicts through this link: <https://tinyurl.com/SDOCalendar2026>. Send a message to Ms. Arjoy C. Demandante using the prescribed format so that your activity can be included in the calendar. Then a memorandum may be crafted.

Activities/Trainings/Meeting to be conducted for Schedule
Activity/Training:
When:
Where:
Time:
Participants:
Venue/Platform:

4. For clarifications and concerns, you may contact **Ms. Arjoy C. Demandante, Administrative Assistant III** at **09182926468** or arjoy.demandante@deped.gov.ph.

5. Immediate dissemination of this Memorandum is earnestly desired.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: As stated
Reference: RM No. 882, s. 2024
To be indicated in the Perpetual Index
under the following subjects:

2026 CALENDAR OF ACTIVITIES

OASDS- dissemination of the 2026 division calendar of activities
ASD67EKN-000396 /January 28, 2025

Steps to Access the 2026 SDO Calendar of Activities

1. Go to the official SDO Tayabas website:
<https://sdotayabascity.ph>
2. Navigate to the **“Resources”** tab.
3. Click on **“Calendar of Activities”** to view the SDO Calendar of Activities.

A screenshot of a spreadsheet titled 'SDO Calendar of Activities for 2025'. The spreadsheet is organized by month, starting with January 2025. It includes columns for Day, Activity, Persons Involved, Time, Participants, Venue/Platform, and Remarks. The activities listed include New Year's Day, 1st Quarter Meeting of the Group on Planning Program (GPP) Coordinators for FY 2026, Comparative Assessment of Master Teacher II, Division Festival of Talents (DFOI), Initial Evaluation of Administrative Aide I, Division Training on Research Proposal Writing Focusing on BERA Cross Cutting Themes, Comparative Assessment of Administrative Aide I, Strengthening ALS Program Implementation through Instructional Leadership and Effective Facilitation, and Chinese New Year.

DAY	ACTIVITY	PERSONS INVOLVED	TIME	PARTICIPANTS	VENUE/PLATFORM	RE
Thursday	New Year's Day					
Friday	1st Quarter Meeting of the Group on Planning Program (GPP) Coordinators for FY 2026	Nurse II	1:00-3:00	GPP coordinators	SDO Building	
Friday	Comparative Assessment of Master Teacher II	Personnel Services Unit	8:30 onwards	HHS/PSB Members, Secretary & Applicants	ASDS Office	
Monday-Friday	Division Festival of Talents (DFOI)	EPS-ESP				
Wednesday	Initial Evaluation of Administrative Aide I	Personnel Services Unit	9:00 onwards	HHS/PSB Members & Secretary	ASDS Office	
Thursday	Division Training on Research Proposal Writing Focusing on BERA Cross Cutting Themes	CIC-SEPS-PAR	8:00-5:00	Selected HHS/PSB, QAO, ALS, SWEIT, Guidance Designates/Coordinators	Face-to-Face	
Friday	Comparative Assessment of Administrative Aide I	Personnel Services Unit	8:00 onwards	HHS/PSB Members, Secretary & Applicants	ASDS Office	10:15 onwards dr
Thursday	Strengthening ALS Program Implementation through Instructional Leadership and Effective Facilitation	EPS-B-ALS	8:00-5:00	ALS Teachers	Bulao Restaurant	
Thursday	Chinese New Year					